



REGISTRATION INSTRUCTIONS

Miró International Preschool only accepts completed registration packets. Registrations will be accepted on a first come, first-served basis. A registration fee must accompany each application to cover the initial cost of administration, supplies, enrichments and special projects. In the future, current students and siblings of current students will have placement priority. Please return completed packets to:

admissions@miropreschool.com

CHECKLIST:

- Registration Form
- \$300 Registration Fee
- Blue Form – Emergency Information and Immunization Form
- Birth Certificate (copy)
- Current Immunization Records
- Photo and Directory Release
- Financial Policy
- Confidential Form
- Tuition Agreement
- Credit Card Authorization Form
- \$150 for School Supplies/Book (Jr. Preschool to Kinder)
- \$80 for School Supplies (Maternal 1 year old) + **Dipers, Wipes and 2 boxes of 1 gallon size ziploc.**

- If your child is already a Miró International Preschool student and these items are current and on-file in the Miró International Preschool office, you do not need to turn these forms in with your re-application. In the future, returning families must turn in completed application by June 29, 2017 to qualify for priority placement.
- **IMPORTANT:** Incomplete registration packets will not be accepted. We cannot add your child's name to the enrollment list or "hold" spots with partially completed packets. You must turn in ALL of the above information to be added to the registration list.

Miró International Preschool places great value on providing a global and multicultural environment for its students. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, or other school administered programs.



GRADES AND WEEKLY FEES – PLEASE MARK YOUR GRADE LEVEL OF CHOICE

MIRO INTERNATIONAL PRESCHOOL - WEEKLY TUITION 2017-18				
GRADE LEVELS				
DAYS/WEEK	MATERNAL JR. PRESCHOOL PRESCHOOL	MATERNAL JR. PRESCHOOL - PRESCHOOL	PRE-K	KINDER
		8:00 - 12:00	8:00 - 3:00	8:00 - 3:00
5 DAYS M-F	\$215	\$250	\$275	\$275
4 DAYS M-TH	\$195	\$230	\$250	N/A
3 DAYS T-TH	\$180	\$200	N/A	N/A

Tuition Agreement

I, _____ have enrolled my child, _____ at Miró International Preschool. I understand and agree that:

_____ Monthly tuitions are due on the 1st day of each month. I understand that a \$25.00 late penalty will be added to my account if tuition is received late.

_____ Tuition is paid in advance of the month service will be provided.

_____ **Academic Year enrollment is based on a commitment for the entire 10-month Academic year and we do not offer makeup days for missed school day.**

_____ Registration Fee a one-time, non-refundable fee of \$300.00 per child is due at the time of registration

_____ School supplies and children's book Fees are due at the time of registration

_____ Student Calendar classes start on the same date as Scottsdale Unified District. Miró International Preschool is closed to all students during Fall, Spring and Winter breaks.

_____ New Student Package, student handbook, school activity calendar and after school enrichment activities will be delivered to registered families in July, 2017.



CONFIDENTIAL FORM

Child's First Name	Middle Name	Last Name
Nickname	Male/Female	Birth Date
Home Address	City State	Zip Code
Home Phone Number	Child Lives With	
Father's Name	Telephone	Email
Mother's Name	Telephone	Email

Parental custody is legally restricted and appropriate legal documents have been submitted. Highlight name of parent with restricted custody

Toilet Trained? Yes No Working on it

Afternoon Nap Yes No Sometimes

Allergies Yes No Please List _____

Parent Signature: _____ Date: _____

*Monthly Tuition Costs are paid for the 10-months from August 2017 to May 2018



MIRO INTERNATIONAL PRESCHOOL FINANCIAL POLICY

Miró International Preschool is an independent, private preschool. Our operations are not subsidized by a sponsoring organization and our income derives solely from tuition fees and fundraising efforts. Our budget constraints mean that every family has a responsibility to pay their tuition in-full and on-time. An explanation of the preschool fees and refund policies follows:

Registration Fee: Annual Registration fee is paid once each year to cover the cost of initial administration, supplies, special projects, and enrichment opportunities. The registration fee for all classes is \$300 and it is nonrefundable and nontransferable.

Tuition Payment: Tuition is payable on the 1st of each month of the school year. August 2017 tuition is due August 1st, 2017. **Monthly Tuition Costs are paid for 10-months (from August through May), including December.** The campus is closed to all students for Fall, Spring and Winter breaks according to the Scottsdale Unified District Calendar.

Late Charges: Tuition payments received after the 10th day of the month are deemed late and subject to a late charge of \$25.00. Any payment received will first be applied to any outstanding late fees, then to the outstanding tuition balance. A charge of \$25.00 will also be assessed on checks or credit card payments returned for insufficient funds.

Non-Payment: If a family experiences a change in circumstances or is otherwise unable to meet their payment obligations, it is the responsibility of family to contact the Director to work out an acceptable arrangement. If a family remains in arrears and a satisfactory arrangement cannot be reached, the Director may require that the child(ren) be withdrawn from the school and a payment schedule will be made until all owed is paid in full.

Withdrawal: Should unforeseen circumstances arise, parents must provide the Director with **30-days** prior written notice of withdrawal for any reason and shall be liable for tuition for a period of 30-days from the date notice is given to the school.

Temporary Absences: No refunds will be made for temporary absences due to family vacations, illness, accidents, health notices, etc. In the event of special circumstances, a parent may apply in writing to the Executive Committee of the Preschool for special consideration.

Multi-Child Discount: In the event a family has two or more children enrolled in the school during the same school year, the family will receive a 10% discount on the tuition for one additional child. (The discount applies to the child in the family with the lowest tuition.)

After and Before School Programs: After and Before School programs will incur a charge: One child: \$7.00/hour. Two children: \$12.00/hour. Three children: \$18.00/hour. Before care is available between **7:30am and 8:00am**. After School care is available between **3:00pm and 5:30pm**. Hourly costs are not prorated. A full hour will be charged after 10 minutes.

I, _____ (Printed Name) have read the Miró Preschool Financial Policy in its entirety and agree to comply with the terms stated herein.

Signature

Date



Credit Card / ACH Debit Authorization Form

Student / Childs Name: _____

I, _____ (payer name) hereby authorize Miró International Preschool to debit my credit/debit card /bank account for:

Recurring monthly tuition of \$ _____ and any extra care hours that have been accumulated on the 1st of each month for the enrollment period.

Recurring weekly tuition of \$ _____ and any extra care hours that have been accumulated on the 1st of each month for the enrollment period.

One-time payment of \$ _____.

Credit Card: Visa MasterCard Discover

ACH Debit Authorization: Checking Savings

American Express

Name as it Appears on Account	
Billing Address	
Email Address	
Phone Number	
Name on Credit Card	
Credit Card Number	
Expiration Date	
CVV Code	
Name on Account	
Routing Number	
Account Number	
Bank Name	

_____ Date _____
Payer Signature



Child's name: _____

PHOTO RELEASE FORM

During the course of a school year many wonderful photos are taken both in the classrooms and at school-related events. We would like your permission to use images of your child (if the occasion arises) in our school newsletter, on our school website or in other school related materials. Please note that each classroom has their own PRIVATE Schoology account. Schoology postings are only accessible by classroom families.

Signing below permits Miró International Preschool to use photos of your child through school communications.

Parent/Guardian's Name (Print) _____

Parent Signature _____

PRESCHOOL STUDENT DIRECTORY RELEASE

I/We authorize Miró International Preschool to include our name, our child's name, our address, phone number and email address in the Miró International Preschool Student Directory.

I/We understand that the directory will be distributed to all families enrolled in the preschool. The intention of the Miró International Preschool Directory is solely to include everyone in classroom and birthday communications. The list will not be sold, used or distributed outside of the preschool.

- Please include my information as listed in my child's file.
- We do NOT wish to be included in the Miró International Preschool Directory.
- Please include ONLY the following information:

Parent Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Parent Signature: _____ Date ____/____/____